



THE UNITED REPUBLIC OF TANZANIA

PCF. 17



MINISTRY OF HEALTH

PHARMACY COUNCIL

NOTICE FOR CHANGE OF MANAGEMENT OR PHARMACEUTICAL PERSONNEL OF A
PHARMACY
(Regulation 17(1) of The Pharmacy (Pharmacy Practice and the Conduct of Business of Pharmacy) GN No. 267)

Changes to be Made: Superintendent ☐ Other Pharmaceutical Personnel ☒

A. TO BE COMPLETED BY THE SUPERINTENDENT/OTHER PHARMACEUTICAL PERSONNEL AND OWNER
OF THE PHARMACY.

A.1. DETAILS OF THE PHARMACY

Name of the Pharmacy RAUYA PHARMACY Facility Identification Number (FIN) 0702010086
Physical address:
Street G/MBOTO Ward G/MBOTO District/Municipal ILALA Region DARES-SALAAM

A.2. DETAILS OF SUPERINTENDENT/OTHER PHARMACEUTICAL PERSONNEL

Full Name HASSAN ALI HIZZA PIN 06222572651 Phone 06222572651
Address DARES-SALAAM Email hizzahassan64@gmail.com

A.3. REASON(s) FOR CHANGE

Personal reasons

Time frame of notification: (As per Contract) one year Signature [Signature] Date 15/5/2025

A.4. OWNER'S DETAILS

Full Name IDENE R. SHAYO Phone Number 0713 472839
Remarks EMPLOYEE
Signature [Signature] Date 09/04/25

B. TO BE COMPLETED BY THE OWNER ONLY

B.1. NEW SUPERINTENDENT / OTHER PHARMACEUTICAL PERSONNEL

Full Name NICOLAUS DAVID OIGO PIN 0404259 Phone Number 0786609600 Email nicholasdauid2@gmail.com
Physical address:
Street G/MBOTO Ward G/MBOTO District/Municipal ILALA Region DARES-SALAAM
Details of Previous pharmacy:
Name of Pharmacy --- FIN --- District/Municipal --- Region ---

B.2. QUALIFICATION DOCUMENTS OF THE NEW SUPERINTENDENT / OTHER PHARMACEUTICAL
PERSONNEL (To be attached)

- (i) Copies of registration certificate and valid license to practice
- (ii) Contract Agreement/MOU
- (iii) Commitment Letter

C. FOR OFFICIAL USE ONLY

INSPECTION/REGISTRATION OR ZONAL OFFICE

Recommendations.....
Full Name..... Designation..... Signature..... Date.....

D. NOTE:

Failure to acquire the services of another superintendent/ Other Pharmaceutical Personnel within the mentioned time frame, shall lead to immediate closure of the premises as per Section 43 of the Pharmacy Act Cap 311.

NB: Other pharmaceutical personnel mean any pharmaceutical personnel apart from superintendent.



BARAZA LA FAMASI



FOMU YA KUKIRI KUTEKELEZA MAJUKUMU YA MWANATAALUMA WA DAWA
KWENYE MAJENGO YA KUTOLEA HUDUMA YA DAWA
(kutoka katika Kifungu No. 44 (1) (a) cha Sheria ya Famasi)

SEHEMU YA KWANZA: - TAARIFA ZA MWANATAALUMA

☐ MFAMASIA ☒ FUNDI DAWA SANIFU ☐ FUNDI DAWA MSAIDIZI ☐ PHARM. DISP

1. Jina la mwanataaluma NICODEMU DAVID 0160 PIN 0404259
2. Namba ya simu 0786 609600 barua pepe nicholansdavid@gmail.com
3. Tarehe ya mwisho kuhuisha jina (Retention) 31, DECEMBER, 2025
4. Je, umehisha taarifa zako kwenye mfumo kupitia tovuti ya baraza la famasi?

(<http://196.45.42.57/pcmis.data/view/modules/registration/pharmacist-signup.php>)

☒ NDIYO, Stakabadhi Na. ☐ HAPANA

SEHEMU YA PILI: - KUKIRI KWA MWANATAALUMA:

Mimi NICODEMU DAVID 0160 mwenye taaluma ya dawa ngazi ya FUNDI DAWA SANIFU nakiri kwamba nitafanya kazi yangu ya kitaaluma katika jengo la kutolea huduma ya dawa iliitwalo RAUYA PHARMACY FIN 0702010086 lililopo katika Wilaya ya ILALA Mkoani DAR-ES-SALAAM Sahihi NIDAVID Tarehe 15-05-2025

Uthibitisho wa Mfamasia wa Halmashauri

Nadhibitisha kwamba mwanataaluma tajwa ni miongoni/ si miongoni mwa wanataaluma waliopo katika halmashauri ninayosimamia

Jina na Sahihi Begda

Tarehe 16/05/2025

Muhuri KNY:
DMO

NGANGA MKUU
HALMASHAURI YA JI LA DAR-ES-SALAAM

SEHEMU YA TATU: - UTHIBITISHO WA MAKAZI:

Ithibitishwe na: Afisa Mtendaji

Jina la mtendaji (Kata) JUMA ALLY SULTANI Kata ya

Nathibitisha kwamba Ndugu NICODEMU DAVID 0160 anaishi langu mtaa/kijiji GIMBOTO kuanzia mwaka 2024

Sahihi Afisamtendaji

JUMA ALLY

Tarehe

15/05/2025

AFISA MTENDAJI WA KATA
Muhuri
Mtendaji
KATA YA GONGO LAMBOTO



THE UNITED REPUBLIC OF TANZANIA

PHARMACY COUNCIL



LICENSE TO PRACTICE

The Pharmacy Act

(Made under Sect.26 of The Pharmacy Act No. 1 of 2011)

I Hereby Certify that

NICODEMU D OIGO

PIN NO: 0404259

Having complied with the provision of Section 26 of The Pharmacy Act, Cap 311

is entitled to practice as a **Pharmaceutical Technicians** upon the

terms and subject to the conditions set forth in the

aforsaid Act and its Regulations thereto.

Issued: **03 February 2022**

Expires on: **31 December 2025**

Registrar
Pharmacy Council





00003404

THE UNITED REPUBLIC OF TANZANIA

THE PHARMACY COUNCIL
CERTIFICATE OF ENROLLMENT

(Section 25 of the Pharmacy Act, CAP311)

Full Name Nicodemus D. Oigo

hereby certify that the following is a true extract from the entry in the roll relating to enrolled pharmaceutical Technician details in respect of whom are set out below.

Enrollment		Date of Birth	Nationality	Address	Qualification	Place and Date of Qualification
PIN	Date					
0404259	February, 2022	August, 1997	Tanzanian	P.O. Box 1130 Dar es Salaam	Diploma in Pharmaceutical Sciences	Kampala International University in Tanzania 2021

Date 20th February 2022
REGISTRAR

- NOTES: 1) This certificate affords immediate evidence of registration. In due course the name of the Pharmaceutical Technicians will be published in the list of Pharmaceutical Technicians published annually by the Council, and reference should thereafter be made to the current Published list for evidence as to continue enrollment.
- 2) This Certificate is not an evidence of the identity of its holder of the named above and must not be used as such.

RAUYA PHARMACY

MKATABA WA KAZI

St. 1519

Mkataba unafanywa leo tarehe 30 mwezi 4 mwaka 2025 kati ya **Leonard Anthony**

(ambaye hapa anaitwa "Mwajiri") kwa upande mmoja **NA NICODEMU DAVID OIGO** wa S.L.P

20950.....DAR ES SALAAM (Ambaye hapa ataitwa "Mfanyakazi") kwa upande mwingine.

AMBAPO PANDE MBILI ZINAKUBALIANA MAMBO YAFUATAYO:

- 1. Nafasi ya Ajira** **Rauya Pharmacy** inamwajiri **NICODEMU DAVID OIGO** katika nafasi ya **PHARMACEUTICAL TECHNICIAN**
- 2. Mahali pa kazi** Sehemu ya kazi kwa wakati huu itakuwa Gongolamboto hata hivyo mfanyakazi anaweza kuhamishwa au kuelekezwa kufanya kazi zake katika sehemu nyingine kufuatana na mahitaji ya huduma ndani ya mpango wa **Rauya Pharmacy**
- 3. Muda wa Mkataba** Mfanyakazi atakuwa katika ajira ya **Rauya Pharmacy** kwa kipindi cha mwaka mmoja (1) / miezi 12 kuanzia tarehe 30/4/2025 na kuishia tarehe 30/4/2026

Mfanyakazi inabidi atoe taarifa **Rauya Pharmacy** kwa maandishi miezi mitatu (3) kabla ya kuisha mkataba wake, kuonyesha nia ya kuendelea /kutoendelea na mkataba mwingine **Rauya Pharmacy** inaweza kukubali au kakataa ombi.
- 4. Muda wa Matazamia** Muda wa matazamio ni miezi (6) kuanzia mwanzo wa mkataba huu ukadirifu wa utendaji wa mkafanyakazi utafanywa baada ya kipindi cha matazamio kuisha kutokana na matokeo, kipindi cha matazamio kinaweza kuongezwa au mfanyakazi kuthibitishwa kazini au mkataba kusitishwa kwa maandishi.
- 5. Kuzingatia Sheria za Ajira Kanuni Taratibu na Miongozo ya kazi** Mfanyakazi atafuata taratibu za utumishi kama zitolewavyo mara kwa mara kupitia nyaraka mbalimbali za Serikali, Sheria za uendeshaji zilizopo **Rauya Pharmacy** za kazi katika vitengo mbalimbali, Sheria za Mahusiano kazini, Sura Na.6 ya 2004, ambazo mfanyakazi yeyote anategemewa kuzisoma kwa makini na kuzitekeleza kwa manufaa ya pande zote za mkataba.hizi taratibu ni sehemu ya mkata huu.
- 6. Kuvunja Mkataba** Upande wowote unaweza kukatisha mkataba kwa kutoa **taarifa ya maandishi ya mwezi mmoja.**

Iwapo mfanyakazi ameshindwa kutekeleza wajibu wake wa kazi kama ilivyoainishwa kwenye **karatasi ya taratibu/mpangilio wa kazi** au kama kuna sababu yeyote inayokubalika kisheria, **Rauya Pharmacy** Gongolamboto itawajibika kusitisha mkataba huo kwa kutoa **taarifa ya maandishi ya mwezi mmoja (1)** kama inavyoelekezwa na sheria ya Mahusiano kazini Sura Na.6 ya 2004

Kwa sababu za kimsingi pande zote mbili zinaweza kuvunja mkataba kwa kutoa taarifa ya mara moja (masaa 24) au kulipa mshahara wa mwezi mmoja badala ya taarifa ya maandishi ya mwezi mmoja.

7. **Utatuji wa migogoro ya kazi** Maswala ya nidhamu na uvunjaji wa Sheria za kazi yatashughulikiwa kulingana Sheria ya Mahusiano ya kazini sura na 6 ya mwaka 2004 pamoja na taratibu za Serikali na vyombo vyake vinavyotumika kwa wakati huu.
8. **Sheria za kazi** Sheria ya mahusiano ya kazini sura Na. 6 ya 2004 [Employment and Labour Relations Act No.6 2004] itatumika katika uendeshaji, mahusiano na utoaji wa adhabu kwa kukiuka mahali pa kazi
9. **Likizo** likizo nihaki ya mfanyakazi, likizo anayostahili mfanyakazi ni siku 28 (ishirini na nane tu) ikiwa ni pamoja na jumamosi, jumapili na siku zote lakini hatutakuwa na likizo kwa mfanyakazi chini ya muda wa miezi sita (6)

Mzunguko wa likizo ya mwaka utanza siku ya kwanza ya mwezi wa Oktoba (tarehe 1/10) kwa wafanyakazi wa kudumu na kulingana na tarehe ya ajira kwa wafanyakazi wapya likizo itaidhinishwa na mkuu wa kitengo /idara au itategemea shughuli za mahitaji na mazingira ya kazi kwa wakati huo. Mfanyakazi atatakiwa kuomba likizo yake siku saba kabla tarehe ya kuanza likizo.

Likizo nyingine ikiwa ni pamoja na likizo za ugonjwa, uzazi na kufiwa zitatolewa kama zilivyoelekezwa katika kanuni na taratibu za Pharmacy na Sheria ya mahusiano kazini Sura Na.6 ya 2004.
10. **Utunzaji siri za Pharmacy** Mfanyakazi atatakiwa kutunza siri zote zitakazomfikia moja kwa moja au kupitia za Pharmacy kwa mtu mwingine kutokana na utendaji wake wa kazi na hataruhusiwa kutoa habari hizo kwa mtu mwingine hata baada ya kuacha kazi.
11. **Mshahara na Malipo Mengine** Mwajiri atamlipa mfanyakazi kiasi cha Tsh 400,000/= kwa mwezi wakati wote akiwa katika ajira na kufanya kazi alizoajiriwa kufanya.
12. **Masaa ya kazi** Mfanyakazi atafanya kazi kwa masaa 45 (arobaini na tano) kwa wiki. Saa za kazi zitakuwa Jumatatu mpaka Jumamosi kuanzia 02:00 asubuhi hadi saa 02:00 jioni
13. **Mambo Yanayozuiliwa Kufanywa na mfanyakazi** Mfanyakazi amezuiwa kufanya mambo/matendo yafuatayo:
a) Kuja kazini hali umelewa
b) Kutoa lugha chafu kwa wagonjwa au ndugu wa mgonjwa, mfanyakazi mwenzako au mtu yeyote aliyekuja Rauya Pharmacy kwa shughuli mbali mbali

wa *Rauya*

- c) Kuwa na uhusiano mbaya kati yako na wagonjwa au na wafanyakazi wenzako Pharmacy
- d) Wizi na Ubadilifu wa aina yeyote kwa mali ya Pharmacy
- e) Kuchelewa kazini
- f) Kunyanyasa mgonjwa kwa aina yoyote ile pamoja na jinsia

14. *Marekebisho
ya mkataba*

Baada ya Mkataba huu kusainiwa, pande zote mbili zitafunga makubaliano ya kanuni na masharti yaliyomo katika mkataba huu yatakuwa na nguvu za kisheria. Hakutakuwa na mabadiliko yeyote yatakayofanywa bila maandishi na kukubaliana kwa pande zote mbili.

15. *Kusaini
Mkataba*

Ukiwa umesoma makubaliano na kanuni zilizomo ndani ya mkataba huu na bila masharti yeyote, mfanyakazi atathibitisha kuridhika na kukubali kutekeleza mkataba huu kwa kutia saini na kuweka saini na vifupisho vya majina yake katika kila ukurasa wa mkataba huu. Hii itafuatiwa na ujazaji wa fomu ya wategemezi/warithi wa mfanyakazi. Angali fungamanisho Na.4.

16. *Muhuri wa
Mkataba*

Mfanyakazi Mimi (Jina) NILUDENI DAVID OIYO nimeikubali ajira yako ya kazi katika makubaliano na hali zote za mkataba kama zilivyoielezwa hapo juu.

Sahihi N. Oyo Tarehe: 30/4/2025

Mkurugenzi

IRENE SHAYO
Jina

MKURUGENZI
Cheo

Shyo
Sahihi

30/4/2025
Tarehe

JOB DESCRIPTION FOR THE POST OF A PHARMACEUTICAL TECHNICIAN

Job holder: NICODEMU DAVID OIGO
Position: pharmacy I Technician
Reports To: Pharmacy in Charge

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Duty Station: GONGOLAMBOTO

Pharmacist is expected to execute the following functions:-

1. Assist writing guidelines for drugs and use within the Pharmacy.
2. Assist in procurement and maintenance of adequate drug stocks, including, budgeting, purchasing and expenditure on pharmaceuticals.
3. Ensure medical products are stored appropriately and securely to ensure freshness and potency.
4. Compound /manufacture of medicines e.g ointment, liniments, eye, ear drugs
5. Liaise with physicians and other prescriber to ensure delivery of safe, effective, timely and economic drug treatment.
6. Dispense with accuracy prescribed drugs and advise patients on drug interactions, side effects, dosage and home storage of pharmaceuticals
7. Ensure medications reach patients in correct forms and dosage including reviewing prescriptions to assure accuracy.
8. Compile store records and prescriptions including entering data to computer /eHMS
9. Sort out and list drugs expiring within three months for the attention of prescribers.

10. Weekly report of slow moving products and alternative drugs available in stock.

11. Maintain established procedures concerning quality assurance security of controlled pharmaceuticals and disposal of hazardous waste drugs, including those expired.

CONSENT

I, the undersigned do hereby confirm that I have read and understood each of the above items of the job description of my position and I will undertake to fulfill each of them in good faith.

Name: NICODÉMU DAVID OIGBO

Signature: N. Oigbo

Date: 30/4/2025

Supervisor's name: WILLBROD MLOKOZI

Signature: [Signature]

(please return the duplicate to)